



Discovery Management for Corporations

Managed Legal Discovery with End-to-End Solutions at Predictable Costs

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The amount of growing electronically stored information (ESI) in corporations has created a need for a cost-effective and defensible solution to handling electronic discovery. Historically, corporations have left these decisions and management to their outside counsel which can lead to unknown quality and high expenses over budget. Corporations require a platform that allows for the use of the leading software, hardware, and personnel services that deliver quality results at a predictable and affordable cost without making a drastic upfront investment. Iris provides the solution to this need — through detailed analysis and proven discovery services Iris is able to establish the best combination of discovery management solutions.

Features & Benefits

Iris Discovery Management Minimizes Exposure by...

- Examining and auditing existing discovery spend
- Giving you control—you create a customized managed service to fit your needs
- Furnishing experienced, reliable and certified experts
- Delivering protocols and defensible processes
- Delivering accurate case & discovery spend reporting
- Delivering audit tracking of ESI evidence
- Aligning contracted services with your discovery needs
- Offering dedicated project management

Iris Discovery Management Minimizes Expense by...

- Providing premium services without the premium cost — high value with no upfront investment
- Offering discovery cost containment — a predictable and fixed cost model
- Providing onsite or offsite support — integrate with existing datacenter or provide resources through offsite, local datacenter
- Utilizing a scalable model that easily adds technical and human resources as demand grows
- Providing end-to-end services — consulting to processing to hosting and review
- Implementing advanced technologies — continually developing and integrating proven technologies — no technology upgrade expense
- Utilizing advanced discovery techniques — complete concept searching, clustering, and analytic support
- Maintaining a reliable and scalable IT infrastructure — utilizing virtualization to significantly increase throughput

Iris Discovery Management Provides the Following Benefits:

Analysis of Legal Discovery Spend

Iris analyzes your past and future legal discovery spend utilizing a process that accounts for internal and outsourced responsibilities. In examining the common needs, where the unpredictable costs exist and the average quantities affected, Iris is able to build a best-in-service package that will positively impact the per matter spend for discovery services.

Budget and Lower Discovery Spend

All ESI matters must go through a process that involves some form of identification, collection, analysis, review and production. Iris Discovery Management allows you the freedom to undertake these processes within a fixed monthly cost. This eliminates the surprise of vendor invoices for the various services required for these processes. The bandwidth included in the services platform can be utilized across multiple matters and adjusted at any point. In addition to the services utilized, Iris Discovery Management allows for the repeated use of already processed and existing data for future matters — you get the maximum use of your data.

Technology

Iris utilizes best-of-breed technology that provides the most accurate and defensible results. We use proprietary strategies and software to securely and defensibly reduce the volume of data, speeding up the review and overall discovery process.

In order to obtain the best results, Iris provides the infrastructure and processing environment that is a SAS-70 Type II Certified, highly restricted, scalable environment designed in accordance with electronic data processing best practices and quality control procedures. Iris systems are architected in a way that allows for consistent enhancements to technology and integration in our current processes, providing constant advantages. And Iris can easily integrate with any existing technologies or licenses currently in use without the need for any additional upfront investment for hardware or software.



Services

Iris Discovery Management provides the following:

- Fixed annual cost
- Analysis of legal discovery spend
- Expert discovery consulting
- Implementation of legal hold and discovery protocol
- Installation or integration of necessary hardware and software
- Dedicated project management
- Computer forensics & Iris' unique Forensic Culling process
- Paper imaging, scanning & coding
- eDiscovery processing & data hosting
- Hosted document review
- Attorney document review
- Document production

Expert Personnel

Iris Discovery Management employs and implements only tenured and expert personnel. Along with the technology, Iris supplies the necessary personnel for project management, consulting, collection, processing, review and administration. These experienced experts are dedicated to your business and included in the fixed cost at varying degrees of expertise in order to best fit your spend level and discovery needs.

Communication and Consulting

Iris provides case strategies that adhere to your requirements. We have extensive knowledge of case law as well as integrating work flows with outside counsel to meet these requirements. Iris Discovery Consultants and Project Managers use proven communication techniques that drive the highest results for each matter.

Reporting

Iris provides accurate and consistent reporting through a dedicated administrator. Our reports include narrow vision into process results, as well as more global usage and spend reporting.

Total Discovery Support

Iris clients can rely on one provider for all areas of litigation support. Iris has expertise in all phases of discovery, and has experience and proprietary technology for steps that other providers outsource such as computer forensics, filtering, culling and online review. All of Iris' technologies include flexible interfaces and are scalable enough to handle any size matter, reducing both cost and risk since data need not be transferred between providers. As a truly international provider—with operations throughout the U.S. and China — Iris can handle projects in any language or any international complexity. The result is a single company with a single integrated solution to handle any litigation support need, anytime and anywhere in the world. Iris Data Services: *Local. Global. Discovery Support.*

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